

U.S. Department of Labor

Mine Safety and Health Administration

MSHA's Small Mine Office—Serving the small mines in America



Week 22

Location: _____ Supervisor: _____

Date: _____ Time: _____ Duration: _____

1) Help Reduce Injury to Others

- ☐ Set an example of always working safely
- ☐ Be responsible for your co-workers safety as well as your own
- ☐ Be willing to go above and beyond the call of duty for safety's sake
- ☐ Safety is everyone's responsibility
- ☐ Keep machine guards in place
- ☐ Encourage co-workers to follow proper safety guidelines

2) Portable Electric Tools

- ☐ Check for defects such as missing ground pins, cracked case or cord, etc.
- ☐ Famous last words – “110 Volts can't kill you”. Don't believe it. It can and has.
- ☐ Have an electrician make electrical repairs to powered hand tools

3) Floor Openings

- ☐ Cover floor openings with substantial material and secure it in place
- ☐ Use fall protection when working near floor openings
- ☐ Install guardrails or handrails around openings.
- ☐ Keep clearly marked barricades in place, if openings are not covered or protected by railings.

Attendees:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Employees Comment: